

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will come into effect at 10.00am on Thursday 16 March 2023, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Kevin Toogood.

Continued Participation In The Solar Together Scheme

The Cabinet Member for Community and the Cabinet Member for Economic Growth and Net Zero authorised the decision to continue to participate in the Solar Together scheme.

Mid Sussex Local Cycling & Walking Infrastructure Plan 2023

The Cabinet Member for Community authorised the decision to approve the draft Mid Sussex Local Walking & Cycling Infrastructure Plan for submission to West Sussex County Council for inclusion in the Active Travel Strategy.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for March and April are listed below:

MARCH 2023

- 8 March – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service @ 7pm
- 9 March – Planning Committee @ 4pm
- 13 March – Cabinet @ 4pm
- 15 March – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm
- 16 March – District Planning Committee @ 2pm
- 22 March – Scrutiny Committee for Community, Leisure and Parking @ 7pm
- 29 March – Charity Trustees @ 6.45pm and Council @ 7pm – **Please note the addition of the Charity Trustees meeting.**

APRIL 2023

- 13 April – Planning Committee @ 4pm



20 April – District Planning Committee @ 2pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service – 8 March 2023 @ 7pm

Overview of Complaints 2021-2022

Performance Monitoring for the Third Quarter of 2022/23

Equality and Diversity Progress Report 2022.

Planning Committee – 9 March 2023 @ 4pm

Recommended for Approval

DM/22/3871 | Cedar Lodge, Hackenden Lane, East Grinstead, West Sussex, RH19 2DL - Proposed automated timber 5-bar entrance gate, permeable driveway surface treatment, dropped kerb and planting. (Revised description agreed 12.01.2023) (Updated plans and further information received 12.01.2023 and 24.01.2023) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RN92J6KT07E00>

DM/22/3791 | Lindfield Bowling Club, Lindfield Common Bowling Green Car Park, Backwoods Lane, Lindfield, West Sussex - The construction of a Public Convenience block on Common Land to the North of the car park at Lindfield Bowling Club on Backwoods Lane. This application is a re submission of approved application DM/19/0071 and has been updated to incorporate the new Changing Places Legislation - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RMSGDDKT04L00>

DM/22/2808 | The Grain Store, Holmsted Farm, Staplefield Road, Cuckfield, West Sussex, RH17 5JF - Change of use of building from B8- storage and distribution to E(g)(ii) - research and development of products or processes. (Amended elevations, planning and ventilation extractions statements received 21.10.2022). Transport Statement received 25.11.2022 - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RHY83AKT0D200>

DM/23/0113 | 24 Wickham Way, Haywards Heath, West Sussex, RH16 1UQ - Variation of condition 2 relating to application DM/22/0735 - reducing size of proposed first floor rear extension



- <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=ROKRTFKT07E00>

Other Matters

EF/19/0079: Springwood Nursery / Oak Tree Barn, Nash Lane, Scaynes Hill, West Sussex
(Exempt)

Cabinet – 13 March 2023 @ 4pm

Performance Monitoring for the Third Quarter of 2022/23.

Centre for Outdoor Sport.

CfOS Exempt Annexe.

Scrutiny Committee for Planning, Economic Growth and Net Zero – 15 March 2023 @ 7pm

Water Resources – Resilience and Future Planning

District Plan Summary Consultation Responses – Regulation 18

District Planning Committee – 16 March 2023 @ 2pm

Recommended for Approval

DM/22/1575 | Land West Of Selsfield Road, Ardingly, West Sussex, RH17 6TH - Outline application for the development of up to 35 dwellings, associated landscaping and infrastructure, with all matters reserved except for means of access - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RC1ASEKT0FX00>

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Information and News

Voter Authority Certificate: Easy Read Guide Published

On 6 March, DLUHC published an easy read guide to help individuals to apply for a Voter Authority Certificate.

From 4 May, voters in England will need to show photo ID to vote at polling stations in some elections. This will apply to:

- Local elections
- Police and Crime Commissioner elections
- UK parliamentary by-elections
- Recall petitions
- From October 2023, it will also apply to UK general elections.

Individuals who don't have an accepted photo ID can apply for a free voter ID document, which is known as a Voter Authority Certificate.

Further information about accepted forms of photo ID, how to apply for a free Voter Authority Certificate, and what to expect on polling day can be found below.

The Electoral Commission is aware that some groups are more likely to experience barriers with this change and may need support to access photo ID. Organisations working directly with voters, including councils and charities, are encouraged to help voters make sure they have the correct photo ID ahead of the elections.

The Electoral Commission has produced partner packs for organisations in England, including councils, to help them raise awareness and support voters with applying for a Voter Authority Certificate. The packs also include information on voter registration. Resources have also been produced to help those who are likely to need support with the new voter ID requirement.

Councils are encouraged to share this information as appropriate.

Guidance:

<https://www.gov.uk/government/publications/voter-authority-certificate-easy-read-guide>

Application:

<https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

More information:

<https://www.electoralcommission.org.uk/i-am-a/voter/voter-id>

<https://www.electoralcommission.org.uk/>

<https://www.gov.uk/how-to-vote/photo-id-youll-need>

Resources:

<https://www.electoralcommission.org.uk/i-am-a/partner-charity-or-local-council/voter-id-resources>

<https://www.electoralcommission.org.uk/welcome-your-vote/resources-educators>

<https://www.electoralcommission.org.uk/media/9641>

Public Encouraged to Add Coronation Events to Digital Map

Members of the public and community organisations across the UK have been invited by the government to share how they will celebrate the Coronation on a digital map launched on 4 March. The map can be found on the Coronation website, linked below.

The map is designed to encourage people to add their own Coronation Big Lunches, street parties, Big Help Out plans and other Coronation activities so others in the local community can find out about events near them and get involved.

The Coronation website also includes information for getting involved, a toolkit including templates, a playlist, recipes, and designs.

The Coronation will take place on the morning of 6 May at Westminster Abbey, London, and will be conducted by the Archbishop of Canterbury. Throughout the UK, Coronation Big Lunches will bring communities together on 7 May, and Big Lunch packs for residents are now available to download, linked below. Street parties will also take place across the weekend.

The weekend of celebrations will end with the Big Help Out on 8 May, which will highlight the impact of volunteering. This will encourage people to get involved with activities run by local community groups, organisations and charities. Organisations wanting to join in can sign up at the link below.

If you have any questions about the Coronation website or map, please email: coronation@dcms.gov.uk

To find out more about how councils can get involved in the Coronation Big Lunch, to plot any public events on their interactive map and to become a case study please contact Kate Groves at kgroves@edenproject.com or Lindsey Brummitt at lbrummitt@edenproject.com. More information can be found linked below.

Councils are encouraged to share this information with all community groups in their areas.

Digital map to add events:

<https://coronation.gov.uk/events/>



Announcement:

<https://www.gov.uk/government/news/coronation-weekend-celebrations-that-will-bring-communities-together-announced>

Coronation website:

<https://coronation.gov.uk/>

Toolkit:

<https://coronation.gov.uk/toolkit/>

Coronation weekend plans:

<https://www.royal.uk/coronation-weekend-plans-announced>

The Big Help Out:

<https://thebighelpout.org.uk/>

Street party guidance and application form:

<https://www.gov.uk/government/publications/your-guide-to-organising-a-street-party>

The Coronation Big Lunch:

<https://www.edenprojectcommunities.com/the-big-lunch>

<https://www.edenprojectcommunities.com/the-coronation-big-lunch-form>

<https://www.edenprojectcommunities.com/the-big-lunch/councils>

Announcement:

<https://www.royal.uk/coronation-emblem>

Emblem resources:

<https://royalcommunications.wetransfer.com/downloads/be06526e77ab6228f1643383319bba1520230209112850/9995a6d1e2dcc4dbd62d34a5e5242220230209112850/c59f63>

Planning Guidance: March Newsletter to Chief Planning Officers

On 3 March, DLUHC issued a newsletter to chief planning officers of local planning authorities in England with details of the latest announcements from DLUHC and other government departments and agencies relating to planning practice and policy.

The newsletter highlights two consultations: 'Stronger Performance of Local Planning Authorities (LPA) supported through an increase in Planning Fees' and 'Permitted development rights: supporting temporary recreational campsites, renewable energy and film-making consultation'

Updates also include the launch of the government's Nationally Significant Infrastructure Projects action plan for reforming the consenting process and the Competition and Market Authority has launched a market study on house building. There's a reminder for LPAs to engage with their local water companies on the forthcoming 2024 Water Resources Management Plans.

Guidance and correspondence:

<https://www.gov.uk/guidance/planning-guidance-letters-to-chief-planning-officers>



Newsletter:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1140170/03_Chief_Planners_Newsletter_March_2023.pdf

Rural Roads Targeted in New Safety Campaign

Drivers are being urged by road safety experts to think about the dangers of driving too fast for road conditions in a new THINK! campaign that launched on 6 March.

The new campaign, "Is pushing it worth it?" is targeted at young male drivers, as statistics show male drivers aged 17 to 24 are four times more likely to be killed or seriously injured than drivers aged 25 or over.

Alongside the campaign, the government continues to consider how to enhance road safety, with a particular focus on rural roads. As part of the Safer Roads Fund, the government, together with councils and safety groups, is continuing to deliver improvements across rural roads.

To date, £100 million has been provided through the programme to improve the 50 most dangerous roads in England, the majority of which are rural roads. Some of the improvements made include improved signage, safer pedestrian crossings and better designed junctions.

Announcement:

<https://www.gov.uk/government/news/rural-roads-targeted-in-new-safety-campaign-to-prevent-deaths-and-injuries-among-young-drivers>

Levelling-Up and Regeneration Bill: Reforms to National Planning Policy

The Department for Levelling Up, Housing, and Communities conducted a consultation that sought views on the proposed approach to updating the National Planning Policy Framework. DLUHC also sought views on the proposed approach to preparing National Development Management Policies, how policy may be developed to support levelling up, and how national planning policy is currently accessed by users.

The Council has submitted a formal response to the Government's NPPF consultation:

[Levelling-up and Regeneration Bill: reforms to national planning policy - GOV.UK \(www.gov.uk\)](#)

A copy of the response [covering letter](#) and [technical submission](#) can be found through the hyperlinked text.

COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK had dropped significantly since the start of the year. The West Sussex rate now averages about 21.8 cases per 100,000.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Booster vaccinations are available for all those aged 50 years plus or otherwise vulnerable. They can be booked online or at some places a walk-in service is available.

Please see the latest public data from West Sussex [here](#).



News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

06 March 2023 - [Council includes significant investments in 2023/24 budget](#)

06 March 2023 - [Exhibition event for the Centre for Outdoor Sports](#)

07 March 2023 - [Council funding for Coronation celebrations](#)

